

# 2021 Whole School Handbook

WHOLE CHILD. WHOLE SCHOOL. WHOLE COMMUNITY.

www.nac.nsw.edu.au



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**Office Hours** 

8.00am - 4.00pm Monday – Friday

## Welcome from the Principal

It is my great pleasure to welcome all of our students and their families for the 2021 school year. My hope for every child in the College for 2021 is that they:

- Uphold the College values of respect, compassion and wisdom in all aspects of their life.
- Seize every opportunity to learn and value those who they learn with and from.
- Grow in the knowledge of our Lord Jesus, leading lives of faith and service.

We are hopeful that 2021 will hold more opportunities for connection amongst our community. 2020 saw growth in unexpected ways through handling disruption leading to resilience and adaptability. We hope to continue to grow in these areas and many more.

We have a dedicated and caring team who want to provide your child with the very best opportunities to achieve their greatest potential.

We value your partnership and encourage you to also be an active participant in our learning community. I hope to see you at many school events and remaining involved in your child's education. We look forward to sharing with you our celebrations of all learning in the College.

Larrae Sampson

Mrs Lorrae Sampson

Principal

Nowra Anglican College

We are a respectful community grounded in Christ's compassion, learning to live with wisdom.

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## 2021 Term Dates

Nowra Anglican College is a Pre-K to Year 12 school. The following section applies to students in K - Year 12.

TERM 1		
Wed 27th Jan	Years 7, 11 and 12 commence	
	Junior School 'Meet the Teacher' for new students in Years 1-6	
	Kindergarten Assessments (as per appointment)	
Thu 28th Jan	Years 8, 9, 10 and Years 1-6 commence	
Mon 1st Feb	All of Kindergarten commence half days	
Mon 8th Feb	First full day for Kindergarten	
Thu 1st Apr	Term 1 ends	
Fri 2nd Apr	Good Friday *	
Mon 5th Apr	Easter Monday *	

The College office is open from 11th January 2021 to 10th December 2021, Monday to Friday 8:00am to 4:00pm, excluding public holidays, mid-term break and the week 28th June to 2nd July 2021.

ig section applies to students in k - rear 12.		
TERM 2		
Tue 20th Apr	Students commence	
Sun 25th Apr	ANZAC Day	
Mon 14th Jun	Queen's Birthday *	
Fri 18th Jun	Term 2 ends	
TERM 3		
Mon 12th Jul	Students commence	
Mon 16th Aug	Mid-term break	
Fri 17th Sep	Term 3 ends	
TERM 4		
Wed 6th Oct	Students commence	
Tue 7th Dec	End of year presentation - Junior School	
Wed 8th Dec	End of year presentation - Senior School	
	Term 4 ends	

<sup>\*</sup> Public Holiday

## Partnership

Students thrive when there are strong connections between home and school. We seek to provide opportunities for parents to be involved in the life of the College. We encourage you to attend our events and communicate well and often with your student's teachers.

We value parental support because it encourages our children to have a positive attitude towards the College and staff. We ask parents and carers to partner appropriately with the College by:

- Supporting our uniform and discipline policy
- Discussing any concerns you may have with the staff rather than with your children
- Ensuring your children attend school except in the case of genuine illness
- Ensuring your children attend camps and other special days and/or activities
- Taking opportunities where possible to attend Chapel and other special events

## CODE OF CONDUCT FOR PARENTS, CARERS AND VISITORS

As an educational community, Nowra Anglican College values the dignity and worth of individuals and aims to promote responsibility and self-discipline. A code of conduct for parents, carers and visitors ensures that everyone who participates in the school community is able to do so in a safe and harmonious manner. All families receive a copy of the Code of Conduct on entry to the College. Your cooperation is sought in maintaining a safe and happy school.

#### **PARENT HELPERS**

We value the support of our parents, grandparents, friends and carers shown through helping at the College. Teachers appreciate the help that parents give in the classroom with reading and other activities. Parents who are interested in helping are encouraged to let the class teacher know. The teacher will provide various times that are suitable. Visitors to the College (e.g. classroom helpers, canteen volunteers) are required to sign in at Administration on arrival, collect a Visitor's Badge and sign out on departure.

Under the terms of child protection legislation, volunteers are required to provide a Working with Children check number to the College office. This is available via <a href="https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check">https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check</a>.

### **BOOK CLUBS**

Ashton Scholastic Book Club is in operation at the College, enabling children to purchase their own books. Bonus points earned when children buy books through the Book Clubs are used to purchase additional material for our College Library.

#### **SECOND-HAND UNIFORMS**

Throughout the year, the Administration team conduct second-hand uniform sales. Dates are advertised in the fortnightly newsletter, and on the College Facebook page.

Uniforms can be donated to the College by dropping off to Student Services. Second hand uniforms can also be purchased at Student Services outside of these sale times.

## Communication

Good communication facilitates an effective partnership between home and school. Our staff aim to be as accessible to parents as possible. We appreciate the opportunity to share with parents the job of educating their children and are keen to enjoy good communication between parents and staff. To do this well it's important that lines of responsibility and communication are clearly known and understood by all within our College community.

#### **METHODS OF COMMUNICATION**

- College newsletter fortnightly
- Student diaries
- Online: www.nac.nsw.edu.au or Facebook
- Class letters and excursion notes delivered electronically to parent/carers (permission may be given through the NAC App or the Parent Portal)
- Parent/teacher interviews
- Reports
- Assemblies
- Senior School Weekly News (emailed to Senior School students every Monday)
- Parent Portal

## **COLLEGE NEWSLETTER**

The College Newsletter is produced each fortnight and distributed via email. A limited number of newsletters are available in hard copy and may be collected from Student Services. We strongly encourage you to read the school newsletter so that you remain up-to-date with all the College news, including student achievement.

### STUDENT DIARIES

The College diary plays an important part in communication between the College and families of students from Year 3 to Year 12. Students are expected to bring their diary to school each day and take it home every afternoon. Students are expected to put their diary on their desks for all lessons so that notes can be made in it, either by the student or their teachers.

Students are also encouraged to use the diary to reflect on their learning and to show their parents when they are recalling their day. Teachers use the diary to communicate with parents/caregivers. Parents can use the diary to communicate with teachers and to indicate that homework has been completed. The diary should not be used for communication of a sensitive or confidential nature. The student diary must be kept free of graffiti.

Parents are asked to look at this diary regularly and to sign it weekly to indicate that they are up-to-date with their child's learning and the College's logistics.

Please also use the diary to communicate any appointments or early pick-ups for your child.

#### ONLINE

Our website includes links to the online parent portal, blogs and a calendar. Our Facebook page includes information about major upcoming events. It is constantly changing along with the life of the College and we encourage you to visit it regularly. We love celebrating our successes, and regularly do on Facebook.

## **CLASS LETTERS AND NOTES**

Letters are sent by Junior School class teachers in the first week of the term outlining the planned curriculum content, homework expectations, sport and library days and any other activity planned for that term. Excursion notes are sent out electronically, and permission for attendance is granted on the Parent Portal or the NAC App.

### **PARENT/TEACHER INTERVIEWS**

Parents are welcome to request an interview with their child's teacher at any time during the year. Formal, structured interviews are also offered twice during the year. These interview evenings are publicised and organised through the College office. Times are booked through an online portal.

### **REPORTS**

Two reports are issued each year. Semester 1 reports are provided at the end of Term 2. Semester 2 reports are distributed at the end of Term 4. These will be distributed electronically by default. Parents can 'opt in' for printed distribution via <a href="mailto:office@nac.nsw.edu.au">office@nac.nsw.edu.au</a> or visiting Student Services.

### **ASSEMBLIES**

Every morning Junior School students line up in classes for the morning assembly. This is an important time of the day, when parents, students and teachers gather to hear the day's announcements.

Senior School have short assemblies every Monday morning from 8:30am to 8:45am in the College Gymnasium. Longer assemblies take place twice a term, usually in weeks 4 and 8. These provide an opportunity for student performances, awards to be presented and reports on various student activities around the school.

### SENIOR SCHOOL WEEKLY NEWS

All of the announcements for the week are sent to Senior School students as part of the Senior School Weekly News on Monday mornings. This serves as a reminder for students to access all week.

## Logistics

#### **COLLEGE OFFICE**

The administration team in the College office is your first port of call for any assistance you need as a parent. We can assist with parent portal logins, website navigation, parent/teacher interviews, or excursion permissions and direct any other queries to the relevant member of staff. Reception is where you sign in as a parent when you visit the College to volunteer in the canteen or classroom.

#### STUDENT SERVICES

Student Services is located in the main administration building. Any matters affecting currently enrolled students may be dealt with at Student Services between 8:00am and 4:00pm Monday to Friday. Call Student Services via Student Services on 4421 7711 for any general inquiries on issues such as sport, excursions, timetable, attendance issues, including late arrivals and early departures, or bus information and bus passes.

## **PERSONAL PROPERTY**

Students are expected to take responsibility for their own property. All items should be clearly labelled, particularly hats and jackets. Students are advised not to bring large amounts of money or items of sentimental or monetary value. The College assumes no responsibility for lost or stolen items.

Students are not permitted to bring expensive toys, correction fluid, aerosol cans, digital cameras, iPods or chewing gum. Please also see notes on mobile phones below. Students are not to bring items that could be considered or used as weapons, or are intended to be used to injure another person. They must be stored at Student Services if used for after school activities.

#### LOST PROPERTY

Lost property is stored at Student Services. Please ensure that all items of uniform and other belongings are clearly labeled with your child's name (initials are not sufficient identification). We make every effort to return labelled property to students.

## **MOBILE TELEPHONES**

Students who have a mobile phone at College are required to have them switched off and in their backpacks at all times. They are not permitted in classrooms. All students may ask to make a phone call at Student Services in the event of an emergency e.g. they haven't been picked up in the afternoon.

## PARENT PORTAL / NAC APP

The Parent Portal or NAC App provides parents and carers with up-to-date information regarding their child's

activities at school. Parents can also log absences and grant permission for their child to attend excursions, as well as access fees accounts to check balances and make changes to your payment arrangements eg. Direct Debit plans. The Parent Portal is accessible through the College website. The NAC Administration team can assist with passwords and your first login. Instructions on how to download the NAC App can be found on the College website.

#### **MEDICATION**

We have a dedicated team who take your child's medical well-being seriously, and we do our utmost to partner with families to provide care during school hours in relation to student medical issues.

Any students who require medication during the school day must bring their medicine to Student Services, along with a permission note clearly stating the child's name, dosage and time to be administered. Paracetamol or Ibuprofen may be administered provided parents have given permission. Permission to administer over the counter medications can be provided via the Parent Portal. Students requiring daily doses of prescription medications must provide the College with the details of the medication, by filling in a "Request for Administering Prescribed Medication to a Student" form, available from Student Services or it can be downloaded from the College website. Any changes to medications must be notified to the College immediately.

Students who require asthma inhalers should keep their inhalers with them and self-administer. It is recommended that a second inhaler is provided for the student and kept at Student Services. The student's name and class should be clearly marked. Asthma Management plans are required to be updated annually and a copy provided to Student Services in a timely manner.

Allergic Reactions: If your child has been provided with an Action Plan for Allergic Reactions or an Action Plan for Anaphylaxis, it is required that a copy of the plan is provided to the College. Plans must be updated annually by your GP and a copy of the new plan provided to the College on your child's first day, or on the first week of term for returning students. If your child has been prescribed with an EpiPen, please notify the College and arrangements will be made for communication with all appropriate staff. We will also arrange a mutually agreed strategy to keep the epiPen accessible to the student. The College also has a number of EpiPens available around the College with many staff trained to administer them. We do have a nut aware policy where fellow students are discouraged from bringing nut products to school.

We encourage all parents whose child requires medication or support to contact the College so that we can together formulate an action plan for your child's welfare.

#### **SICK BAY**

Sick bay is situated adjacent to Student Services, in the administration building. Space is limited for accommodating sick children. If your child is unwell and/or potentially contagious please keep them at home. Parents will be contacted to collect ill children presenting at sick bay.

#### STUDENT ATTENDANCE

Attendance at school is a legal requirement. Any absence from school during normal hours because of illness or other reasons must be explained either using the Parent Portal (accessible through the College website) or via a note on the student's return.

### **ABSENCES**

If a student is absent, their parents/carers will receive an SMS around 11:00am advising that their child has been marked absent. This will be followed by an email after school hours advising that their child has been marked absent for the whole day (unless they have been signed in after 11:00am) and requesting that the parent enter a leave reason into the Parent Portal. If parents are aware that the student will be absent for a particular reason on a coming day, the College should be notified in advance.

### **PUNCTUALITY**

Students are expected to be at school for the regular morning routine:

- 8:30am for morning assembly or Homeroom for Seniors.
- 8.45am for morning assembly for Juniors.

Regular routines are essential for children and they benefit by having a settled start to their day.

### LATE ARRIVALS

If students arrive after their designated start-time, a parent/carer is to accompany their child to Student Services to be signed in. Alternatively an absence note can be completed and signed by the parent/carer, which the child will provide to Student Services upon signing in. They will then receive a note which they take to their class teacher. Should a student arrive late to school a number of times throughout any term for no explainable reason, the classroom teacher, care group leader or pastoral leader will follow it up further.

## **EARLY DEPARTURES**

Any early departures must report to Student Services. Students are not permitted to leave the College grounds unless written parental permission has been provided. Students must be 'signed out' by their parent at Student Services. Subject to Deputy Principal approval, Year 12 students in their final calendar year of study are allowed to sign out early if they have finished timetabled classes for the school day.

### **EXTENDED ABSENCES**

Extended leave may only be granted by the Principal and parents should submit an 'Application for extended leave' form at least 21 days prior to the planned absence. This form can be downloaded from the NAC website.

All students are expected to attend school during term time. Extended leave will only be granted in exceptional circumstances.

### **FAMILY INFORMATION**

Family Information must be kept up to date via the Parent Portal, and updated annually. Details such as emergency contacts or your child's medical details can be updated via the Parent Portal. Please ensure that any changes in home, work or mobile phone numbers, addresses and emergency contact details are updated as soon as they occur.

The Federal Government now requires the College to collect information regarding the educational background, employment level and ethnicity/language of all parents and students. This is part of a long term study into the correlation between parental backgrounds

and student results in standardised testing (Basic Skills etc). Your cooperation in providing this information on the Family Information Form is most appreciated.

### **FEES**

Electronic invoices for fees are issued directly from The Anglican Schools Corporation (TASC) approximately two weeks prior to the commencement of each school term. Options for fee payment include Credit Card, BPay, cheque/money order or direct debit. Our preferred payment method is direct debit. All payments must be made directly to the Corporation (cheques made out to Nowra Anglican College).

Direct debits may be done on a weekly, fortnightly, monthly or quarterly basis and managed directly via the parent portal. All queries regarding fee invoices and payments should be directed to Transaction Services at Anglican Schools Corporation, details below.

The Anglican Schools Corporation (Group Office)

#### Postal Address:

The Anglican Schools Corporation PO Box 465, HURSTVILLE BC NSW 1481

**P**: 02 8567 4010 **F**: 02 9580 3316

E: debtors@sasc.nsw.edu.au

## Food at the College

#### CANTEEN

Our healthy canteen operates Monday to Friday at breakfast, recess, lunch-time and afternoon tea. New parent volunteers are always welcome. Lunch orders must be written on a lunch bag, clearly stating the child's name, year group and order, and dropped into the Canteen before 9.00am. Alternatively, online canteen orders can be made through Flexi-Schools, accessible by the NAC website. The College encourages students to drink only water. A chilled water station is located outside the change rooms near the gym. Reusable water containers can be purchased from the Canteen. Bottled water is no longer available for purchase from the Canteen.

### **NUT AWARE POLICY**

The College has students currently enrolled who have severe allergies to peanut/nut products. If exposed to food containing nuts, these children can suffer a potentially life-threatening reaction called anaphylaxis. Anaphylactic reactions vary from itchy eyes and a runny nose to anaphylactic shock that may result in death from circulatory collapse or respiratory failure.

The College has implemented a number of strategies for avoiding the children's exposure to these allergic 'triggers'. In the case of nut allergies, the College has sought to remove all nut products from the College canteen.

In order to ensure that NAC is a safe and healthy environment for all of our students, we seek your support in the following ways:

- Please do not provide your children with peanut butter/ nut products or anything containing nuts in their lunches or recesses.
- Please reinforce to your children the importance of washing their hands with soap and water both before, and after eating.
- Children must NEVER swap, or share their lunch or recess snacks.

Some children are so allergic that even the smell of peanuts could cause a fatal allergic reaction. We have a responsibility to ensure that the College is safe for all students.

### **NUDE FOOD**

Nowra Anglican College strives to adopt sustainable practices across our operations. We are a supporter of the 'nude food' movement, which seeks to reduce the amount of disposable waste in student lunch boxes. Please consider using reusable products like beeswax wraps, and metal or plastic containers. If single use packaging is unavoidable consider using brown paper bags which can be disposed of thoughtfully in the College's recycling bins.

## Library

The library has always been an exciting learning space and in 2021 it will continue to develop, with new ways of interacting with information and resources.

We have a variety of print and digital media resources accessible for our College students, including virtual reality. As new ways of retrieving, creating and interacting with information emerges, the library will work with students and staff to evaluate the educational benefits and provide access as warranted.

#### **ACCESS HOURS AND FACILITIES**

The Library is open for quiet study and class work for Senior School students on all school days from 8:30 am to 4.00 pm and is closed to them during recess. For Junior School students the Library is open for access with class teachers throughout the day from 9.00am to 3.15pm. Junior school students may access the Library during the first break.

The library's collection includes reference and nonfiction books, popular novels and classic literature, comics and graphic novels, foreign language books, study guides, magazines and newspapers, ebooks and audiobooks.

## **JUNIOR SCHOOL LIBRARY LESSONS**

Students in Kindergarten to Year 6 have a Library lesson each week where they borrow books and learn about the

Library. Students are asked to bring their Library bag to each lesson so that they can change their books.

### **BOOKS**

The various book collections in the Library include easy readers (K+), junior fiction (Yrs 1-6), middle fiction (Yrs 5-8), senior fiction (Yrs 10-12), graphic novels and comics, non-fiction, study guides, biographies, and reference.

## **MAGAZINES AND NEWSPAPERS**

The library subscribes to various magazine titles covering teen life, entertainment, sports, science and nature, the social sciences, news and current affairs, as well as curriculum-related titles. Audiobooks and videos are available through the online ClickView service which can be accessed via Dashboard. Ebooks and audiobooks are available through the OverDrive platform.

### **BORROWING PROCEDURES**

Students are issued with a digital borrowing card (that can also have credit loaded for use in the school canteen via flexischools). In the younger years teachers retain the card, however Senior School are to be responsible for their own. This card is used for borrowing books. If students do not have their card with them, they can still borrow with assistance from a staff member in the library.

To locate materials in the library, students can search the library catalogue software program, Oliver. This can be accessed on dedicated PCs in the library, as well as via the "Library" icon on Dashboard. If students cannot find what they are looking for on Oliver they can always ask a library staff member for assistance.

Depending on the year level of the students, they may borrow up to ten items from the library at any one time. This is in addition to their textbooks. The loan period for books and most library resources is two weeks. All items should be returned by the due date to the returns chute near the front entrance of the library. Any lost items incur replacement costs.

#### FOREIGN LANGUAGE MATERIALS

A range of picture books and novels are available in French for students to browse and borrow.

### **ERESOURCES**

Electronic resources are an integral part of the library's information services. The Library uses a number of digital resources which are available to students on the NAC Dashboard. Students and parents are able to borrow from our digital library, Sora, which has access to eBooks and Audiobooks. Instructions on how to download the Sora App can be found on the NAC Dashboard. ClickView is also a useful resource that contains many educational videos, documentaries and movies on different topics being studied in class.

### PHOTOCOPYING AND PRINTING

A photocopier is available in the library for student and staff use. The photocopier is accessed with the student card and students have an allocated printing budget. Students can print assignments via a dedicated desktop computer in the library. Student cards can be topped up at Student Services if additional printing is required.

#### **TEXTBOOKS**

Most textbooks at NAC are purchased by and issued through the Library. This is usually done at the beginning of the school year or school term, depending on when the text is studied and needed in the classroom. Once a student is issued with a textbook, they cannot borrow the same textbook if they forget to bring it to school on the designated day. However, if they lose a textbook and advise the library staff, they will be issued a new textbook. The lost textbook will need to be paid for by the end of the term.

## RESEARCH ASSISTANCE

For many students finding and researching information can often be an onerous and overwhelming task. Should students require research assistance, library staff are available for assistance and instruction during and after school. All students need to do is ask!

## LIBRARY CONTACTS

If further assistance is required with regard to library facilities, resources, services and use, please do not hesitate to contact library staff.

## Correct Uniform

Correct wearing of the College uniform is important in setting high standards of behaviour and helping children to feel pride in their school.

Students are expected to wear the uniform properly and learn about the importance of personal presentation.

Parents are asked to ensure that all articles of clothing are labeled with the pupil's name and that they come to school correctly attired and neatly dressed.

The College Uniform Shop stocks all uniform requirements, except sports shoes.

	COMPULSORY ITEMS FOR ALL STUDENTS
BAG	<ul> <li>The College backpack is compulsory for all students.</li> <li>We suggest students attach a small tag on their bag to allow for identification.</li> <li>Additionally, there are small and large sports bags available for students to purchase.</li> <li>Sports bags are for PE clothes or sporting equipment while representing the College.</li> </ul>
НАТ	<ul> <li>All students in the College are required to wear a College hat while outside.</li> <li>Junior School wear the bucket hat</li> <li>Senior School may opt for the bucket hat or sports cap.</li> </ul>

JUNIOR SCHOOL UNIFORM		
	GIRLS	BOYS
SUMMER  Girls can opt to wear either the dress option or the culottes and blouse.	<ul> <li>Blue and white check mid-knee length dress with Peter Pan collar and navy tab or</li> <li>Navy blue culottes with white Peter Pan blouse with logo and navy and red tab tie in elastic</li> <li>White ankle crew socks</li> <li>Navy jumper or navy bomber jacket with logo</li> <li>Years 1-6: Black traditional lace-up leather school shoes (no ballet flats). Black velcro shoes are permissible for Kindergarten only.</li> </ul>	<ul> <li>White deluxe short sleeve shirt with logo</li> <li>Navy and red tartan tie</li> <li>Grey College baggy shorts with elastic back</li> <li>Grey crew socks</li> <li>Navy jumper or navy bomber jacket with logo</li> <li>Years 1-6: Black traditional lace-up leather school shoes. Black velcro shoes are permissible for Kindergarten only.</li> </ul>
WINTER  Girls can opt to wear either the tunic option or the long pants and blouse.	<ul> <li>Navy and red tartan tunic with white long sleeve Peter Pan blouse with logo and navy cotton tights or knee high navy socks or</li> <li>Navy long pants with white long sleeve Peter Pan blouse with logo and white ankle crew socks</li> <li>Navy and red tab tie in elastic</li> <li>Navy bomber jacket with logo</li> <li>Navy jumper with logo (if required)</li> <li>Years 1-6: Black traditional lace-up leather school shoes (no ballet flats). Black velcro shoes are permissible for Kindergarten only.</li> </ul>	<ul> <li>White deluxe long sleeve shirt with logo</li> <li>Navy and red tartan tie</li> <li>Grey College long trousers with elastic back</li> <li>Grey crew socks</li> <li>Navy bomber jacket with logo</li> <li>Navy jumper with logo (if required)</li> <li>Years 1-6: Black traditional lace-up leather school shoes (no ballet flats). Black velcro shoes are permissible for Kindergarten only.</li> </ul>
SPORTS	<ul> <li>College navy sports shorts</li> <li>College polo shirt</li> <li>College navy track pants or College stretch microfibre track pants (Years 5-6 only)</li> <li>College navy fleece jumper or College stretch microfibre sports jacket (Years 5-6 only)</li> <li>White ankle length sports socks</li> <li>Lace-up joggers - predominantly white</li> </ul>	

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SENIOR SCHOOL UNIFORM (YEARS 7 - 10)		
	GIRLS	BOYS
Girls can opt to wear either the dress option or the culottes and blouse.	<ul> <li>Blue and white knee length check dress with navy tab or</li> <li>Navy culottes with white Peter Pan blouse with logo and navy and red tie on elastic</li> <li>White ankle crew socks</li> <li>Navy jumper with logo</li> <li>Black traditional lace-up leather school shoes (no ballet flats or velcro closure)</li> </ul>	<ul> <li>White deluxe short sleeve shirt with logo</li> <li>Navy and red tartan tie</li> <li>Grey College shorts with tailored waist</li> <li>Black leather or vinyl belt with plain buckle</li> <li>Grey crew socks</li> <li>Navy jumper</li> <li>Black traditional lace-up leather school shoes</li> </ul>
WINTER  Girls can opt to wear either the skirt or pants option	<ul> <li>NAC Blazer (compulsory)</li> <li>Navy jumper (optional)</li> <li>Navy and red tartan skirt with pleats (knee length) with Opaque Navy Tights</li> <li>White long sleeve Peter Pan blouse with logo</li> <li>College grey pants with white crew socks</li> <li>Navy/red tie on elastic</li> <li>Black traditional lace-up leather school shoes (no ballet flats or velcro closure)</li> </ul>	<ul> <li>NAC Blazer (compulsory)</li> <li>Navy jumper (optional)</li> <li>White deluxe long sleeve shirt with logo</li> <li>Navy and red tartan tie</li> <li>Grey College long trousers</li> <li>Black leather or vinyl belt with plain buckle</li> <li>Grey crew socks</li> <li>Black traditional lace-up leather school shoes</li> <li>Plain navy blue beanie (optional to wear to and from school)</li> </ul>
SPORTS/PE	<ul> <li>College stretch microfibre track pants and sports jacket</li> <li>College navy sports shorts</li> <li>College polo shirt</li> <li>White ankle crew sports socks</li> <li>Lace-up supportive sports shoes (canvas or open weave shoes are not permitted)</li> </ul>	

COLLEGIAN UNIFORM (YEARS 11–12)			
	GIRLS	BOYS	
SUMMER AND WINTER	<ul> <li>NAC Blazer (compulsory)</li> <li>Navy jumper (optional)</li> <li>College jumper may be worn on campus during the day</li> <li>White or blue blouse</li> <li>Collegian scarf</li> <li>Grey College trousers</li> <li>Silver grey skirt</li> <li>Flesh tone or navy tights</li> <li>White ankle crew sock</li> <li>Black traditional lace-up leather school shoes (no ballet flats or velcro closure)</li> </ul>	<ul> <li>NAC Blazer (compulsory)</li> <li>Navy jumper (optional)</li> <li>College jumper may be worn on campus during the day</li> <li>White deluxe short sleeve shirt with logo</li> <li>Grey College shorts or trousers</li> <li>Black leather or vinyl belt with plain buckle</li> <li>Grey crew socks</li> <li>Black traditional lace-up leather shoes</li> </ul>	
SPORTS/PE	<ul> <li>College stretch microfibre track pants and sports jacket</li> <li>College navy sports shorts</li> <li>College polo shirt</li> <li>White ankle crew sports socks</li> <li>Lace-up supportive sports shoes (canvas or open weave shoes are not permitted)</li> </ul>		
CEREMONIES / FORMAL OCCASSIONS	<ul> <li>Collegian formal uniform to be worn at all ceremonies and formal occasions, including school photos.</li> <li>The formal uniform is a white shirt and the girls are to wear navy tights.</li> </ul>		

	CORRECT PRESENTATION AT THE COLLEGE		
HAIR	<ul> <li>Hair should be neat and tidy.</li> <li>Hair styles must be conventional (for example, no unkempt hair, shaved sections of hair, mohawks etc)</li> </ul>	HAIR COLOUR	<ul> <li>Hair colour should be natural in tone. Discrete highlights that blend naturally are acceptable, extreme contrasting colours are not. If students are in doubt about a proposed change in colour, please consult with the Head of Junior School or Deputy Principal.</li> </ul>
HAIR - BOYS	<ul> <li>Hair is to be above the collar and eyebrows, off the face and no shorter than a no. 2. Hair tucked behind the ear to overcome the length requirement is not acceptable.</li> <li>Boys are to be clean-shaven and sideburns no longer than the earlobe.</li> <li>Collegian Boys may wear their hair out "bob-style" if it is above the collar or tied back in a neat pony tail or "man-bun" so long as it remains above shoulder length.</li> </ul>	JEWELLERY	<ul> <li>Girls are permitted to wear one set of matching plain sleepers or plain studs, one in each ear lobe.</li> <li>Boys are not to wear earrings.</li> <li>No visible body piercings are permitted, even clear studs and stoppers; this includes tongue studs.</li> <li>Collegians may wear one plain ring.</li> <li>Wrist watches are permitted.</li> <li>Bracelets and necklaces are not permitted.</li> </ul>
HAIR - GIRLS	<ul> <li>Hair longer than the collar must be tied back with plain navy, red or white bands/ ribbons or scrunchies in Kindergarten to Year 10, and in Years 11 - 12 if required for WHS reasons.</li> </ul>	MAKE UP	<ul> <li>Kindergarten to Year 10 are not to wear any make-up.</li> <li>Collegian girls may wear modest amounts of make-up. The decision as to what constitutes a modest amount of makeup resides with the Year Coordinator or Deputy Principal.</li> </ul>
FINGERNAILS	<ul> <li>Nails are to be kept short, well-groomed and without coloured varnish.</li> </ul>	BODY ART	No visible body art (e.g. tattoos) is permitted
DRESS/SKIRT LENGTH	To be worn at or below the knee	TIES	Ties are to be worn correctly, tied up to the neck, not loose.
SHORTS/ TROUSERS	Must be worn around the waist and not on the hips.	HATS	Hats are to be worn when outside, including to and from school.

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SHIRTS	<ul> <li>No skivvies or long sleeve undershirts are to be worn.</li> <li>Boys shirts are to be tucked in and buttoned to the neck.</li> <li>No t-shirt is to be visible.</li> </ul>	BLAZER OR BOMBER JACKETS	<ul> <li>Must be worn to and from school as part of the winter uniform (Terms 2 and 3).</li> <li>Students must keep their blazer/bomber jacket on until they reach their Period 1 class after which it can be removed.</li> <li>The blazer or bomber jacket must be worn again in the afternoon at 3:15pm until they reach home.</li> </ul>
SPORTS UNIFORM	<ul> <li>Sports uniform is to be worn at all PE classes and sporting events.</li> <li>The sports uniform is only to be worn to school on sports day or to sporting events.</li> <li>For extra warmth the navy blue jumper may be worn under the sports jacket.</li> </ul>	SCARVES/ GLOVES	<ul> <li>Plain blue or red scarves may be worn in winter.</li> <li>Navy blue gloves are optional.</li> </ul>
JUNIOR SCHOOL	<ul> <li>Students who do not wear the uniform correctly receive a uniform infringement in their diary.</li> <li>Three infringements may result in a letter home to parents and loss of break time.</li> </ul>	SCHOOL BAGS AND DIARIES	<ul> <li>Must be free of any graffiti and kept in good repair.</li> <li>Pages are not to be removed from the diary.</li> </ul>

## Uniform Shop

The Uniform Shop is located at 388 Princes Hwy, Bomaderry. There are limited car spaces at the front of the shop. Parents are able to park on the school grounds when visiting the shop, and access is via the southern gate off the school car-park. Operated by Midford Schoolwear, the uniform shop currently opens three days per week.

In order to deliver a personalised service Midford have organised an online appointment system enabling parents to make their own appointments. Please phone the shop on 4423 5477 or follow this link to book an appointment: <a href="https://midford.as.me/NowraAnglicanCollege">https://midford.as.me/NowraAnglicanCollege</a>.

Nowra Anglican College Uniform Shop will close for the school holidays on Friday 11th December at 4:00pm.

TERM 1 HOLIDAY TRADING HOURS		
Mon 11th – Fri 15th Jan	9:00am - 4:00pm	
Mon 18th – Fri 22th Jan	9:00am - 4:00pm	
Mon 25th Jan	9:00am - 4:00pm	
Tue 26th Jan	Closed	

SCHOOL TERM TRADING HOURS		
Wed 27th Jan - normal school trading resumes		
Monday	8:00am - 4:00pm	
Wednesday	8:00am - 4:00pm	
Friday	8:00am - 4:00pm	

The shop also carries a number of stationery items ranging from book packs for each year group, to calculators, pens, pencils, library bags and art smocks. Pre-ordering book packs with Midfords is essential to ensure supply.

EFTPOS facilities are available. If you can't make it to the store, online orders are possible at <a href="www.midform.com.au">www.midform.com.au</a>. Select Nowra Anglican College from the Online Schools Shops tab. New users should select the "Register New Account" button. To start the registration process, select the school from the drop down menu and add the unique school pass-phrase, NAC2000. Add your personal information and create a username and password. Order the items you need and select either 'pickup in store' or 'home delivery'. Items for pickup will be brought to Reception and your child will be notified.

## Student Wellbeing

### **HEALTH INFORMATION**

Our teachers are concerned for the wellbeing of every student. To enable us to take the best care of your child, we require accurate and up-to-date health information. If your child has a medical condition, (eg. diabetes, asthma, epilepsy, anaphylaxis or similar), please provide a Medical Action Plan to Student Services on an annual basis, which will then be placed around the school and used to inform staff of medical concerns, and how to support your child.

## COUNSELLING

The school counsellor at Nowra
Anglican College is a registered
psychologist who assists students,
parents and siblings, teachers and
school administrators to achieve the
most beneficial outcomes for students.
A broad range of interventions are
required to facilitate this process.
These include individual and group
counselling as well as individual and
classroom-based assessments and

interventions. The College counsellor consults with others to discuss and decide reasons for an identified problem and plan and evaluate interventions. She provides a pivotal liaison role in the College.

#### Counsellor Referral Process

Students may be referred directly by a teacher to the Diverse Learning Team which includes learning support staff, the Director of Learning and Teaching and the School Counsellor. Parents may also make a referral via information provided through an interview, either at school or by telephone or email.

Junior School students require written permission from parents/carers prior to accessing the counsellor. Please see your child's classroom teacher. Senior students can self-refer. Students are to come to the Administration Office to make appointments. If we have any concerns for your child, the counsellor will contact you directly.

If psychological testing is required,

parents have the option to use an external provider or access internal services. For internal psychological testing, parents are asked to fill in a permission note and will be charged the following rates: \$350 WISC-V; \$350 WIAT-III or \$600 for both tests. Other tests and reports are available with consultation from the Diverse Learning Team.

#### **BULLYING**

Bullying is made up of deliberate, conscious and ongoing actions which are intended to hurt, threaten or frighten someone. It can take many forms including physical actions, verbal taunts, insults or words that have hurtful meanings, the use of threatening gestures, or using technology and mobile phone messaging.

Bullying is not tolerated at Nowra Anglican College. School should be a safe and happy place. It is important that students and parents work with the College to solve any bullying problem. It is also important that we are informed when bullying occurs so that the matter can be investigated as soon as possible. If you know or suspect that your child is being bullied, please contact your child's teacher so that the concern can be investigated as soon as possible and followed through appropriately. Please do not retaliate or directly approach the child or their parents, rather, allow the school to deal with the matter appropriately.

Cyberbullying can be an issue that occurs outside school hours, however, as this can affect student relationships and wellbeing, it is important that this is reported to classroom teachers or homeroom teachers. We do encourage parents to be engaged with their child's use of technology. In particular we encourage parents to ensure they have a plan to assist their child to achieve a balanced use of technology. We strongly urge parents to adhere to age guidelines on social media, and in particular to access

https://www.esafety.gov.au/ for up-to-date information relating to risks online.

### CAMPS

Annual camps are held for students from Year 3 upwards. The camps provide great opportunities to develop cohesion among the students as well as to further explore faith issues. It is compulsory for all students at the College to attend the relevant camp. Expenses for all camps are covered by the service fee.

## Junior School Camps

Students in Year 3 have a one-day taste-of-camp experience. Students in Years 4-6 have a three-day/two-night camp. All Junior School camp programs are delivered at a Youthworks venue, by qualified outdoor education instructors.

## Senior School Camps

Camps in Years 7-11 are three days. Attendance and achievement of camp outcomes is detailed on semester student reports.

## Outcomes of camps

Camp activities seek to develop in students:

- A strong positive social identity
- Self confidence
- Independence and self-reliance
- Social/community interdependence
- Seeing the benefit of challenges
- Personal growth
- Insight
- Teamwork
- Environmental appreciation
- Understanding of the gospel
- Reflection on personal faith

## Enrichment, Differentiated, Gifted Education (EDGE)

At Nowra Anglican College, learning is aligned with the curriculum and differentiated according to each student's current needs and abilities. Teachers identify what prior knowledge and skills students have and then build on these to further develop a deeper understanding and transfer of learning. This allows for targeted intervention in individual students, including those that may require additional support and those that require additional challenges.

Our team approach enables teachers to work closely together to ensure the best possible outcomes for children. The Diverse Learning Team of teachers and support staff work closely with all teachers and our school Counsellor (who is a registered Psychologist), to ensure that the needs of all students are being met.

In the classroom, children work both independently and collaboratively to ensure they are learning in multiple ways, multiple times.

The Diverse Learning Team will work with the class teachers to monitor learning and well being and may create an individualised learning plan for a particular student to ensure that everyone is learning. This plan identifies strengths and challenges and is discussed with parents and monitored to ensure it remains relevant and effective. Students may occasionally be withdrawn from class to work individually or in a group setting with a member of the Diverse Learning Team.

All students in the Junior School benefit from our EDGE program which has a strong focus on the development of building powerful learners through a focus on higher order thinking skills and creativity.

In addition, students who are performing beyond grade expectations may be withdrawn from their regular class to work at targeted areas for further challenge in different classes. The focus of these intervention programs are designed to provide opportunities for students to work with like-minded peers in a challenging environment..

#### YEARS 5 AND 6

In Years 5 and 6, students have classes with Senior School teachers in a range of subjects to give students a taste of secondary education and to excite them about learning experiences which lie ahead. The students enjoy having their lessons with the Senior School teachers and becoming familiar with a diverse range of teaching styles and class environments throughout the school week.

## PHILOSOPHY AND CRITICAL THINKING SKILLS

In Years 5 and 6 the students have philosophy lessons in the EDGE Centre with the Head of Junior School. They learn about great philosophers like Plato and Aristotle and are taught to think, to question, to listen to each other's ideas and to discuss. The study of philosophy broadens the mind and encourages students to think deeply from a number of different perspectives.

## TARGETED INTERVENTION

Nowra Anglican College employs a Coordinator of Diverse Learning to oversee the provision of Learning Support programs and intervention to students in the Senior School who have been identified as requiring additional and targeted support. She is supported by a team of experienced and qualified staff.

## Identification of Students with Special Needs occurs through:

- Previous knowledge of students including past levels of support, assessments, class and exam results.
- Ongoing referral process to identify new students through teacher and/or parent concerns expressed to the Diverse Learning Coordinator. Newly identified students are assessed by the Diverse Learning Coordinator to determine the specific area of need.

#### Once identified:

- For all students an individual support plan is discussed and developed to determine the level and type of support required.
- For students with higher needs an individual support plan meeting is held with the student, their parents/ caregivers and relevant school personnel to formulate a coordinated plan to meet individual student needs.
- Students may be supported in class but may be withdrawn to provide assistance with assessment tasks or to provide specific instruction on a particular topic.
- Students may be offered the support of a reader and/or writer for in class assessment tasks and exams.
- Students in Years 10 and 12 can apply for Special Provisions for School Certificate and Higher School Certificate.
- Based on need a student may be placed on a priority list for learning support.
- Staff are kept informed of identified students through the production of a booklet listing the names of students in each year with a brief summary of their needs and suggestions for in class. There are also regular discussions with teachers and Diverse Learning Team.

## Travel to and from school

#### BY CAR

Parents picking their children up by car should prearrange with their children where the pick-up will occur. Parking is available in the car park near the canteen. Parents can also use the 'kiss and drop'; however, careful attention needs to be paid to the guidelines below. Students in Years 1-4 are taken to pick up areas by their teachers. Students in Years 5-12 are dismissed from classrooms. Students who catch buses are required to wait under the shade shelter under the supervision of the teachers on duty. Students not collected by 3:45pm will be taken to the office and billed for after-school care. A parent/carer will be called to collect them.

### KISS AND DROP

The purpose of the Kiss and Drop area is to minimise the need for expanses of parking and to enable the College site to be better utilised for other amenities that directly benefit students. For the Kiss and Drop to operate effectively parents/carers and their children must follow these guidelines.

- 1. Delay your arrival until after 3:20pm. Bollards at the entrance of the Kiss and Drop area will remain in place until 3:20pm. This will allow students time to get to the Kiss and Drop area for pick up. If you arrive early, please drive around and park your vehicle rather than queue at the bollards.
- 2. Display your family name card on your dashboard or visor on the passenger side of the vehicle as you enter the Kiss and Drop area. This will enable staff to call your children to your vehicle.
- Obey NO PARKING signs. Drivers are allowed 2
  minutes only to drop off or collect passengers.
  Drivers should not leave their vehicle. If your
  children require assistance, you are encouraged
  to park your vehicle instead of using the Kiss and
  Drop area.
- 4. Students should enter and exit vehicles only via the door closest to the kerb and only in the area adjacent to Student Services. Students should not walk around or behind cars.
- 5. School bags should be carried in the cabin of the vehicle, not the car boot. If you have more than cabin luggage you are encouraged to park your vehicle instead of using the Kiss and Drop area.

### **PARKING**

Please park in the designated parking area south of the canteen. There is a designated drop-off zone directly behind the administration block. Parking in the area directly in front of Admin (parallel to the Princes Hwy) is prohibited during the hours of 8.00am to 9.00am and 3.00pm to 4.00pm. Parents are also asked not to use the lower staff car park.

### STUDENTS' DRIVING TO SCHOOL

Collegians (Years 11 and 12) are able to drive to the College once they have the appropriate licence.

A 'permission to drive' form (available from Student Services) must be completed before driving to school. The permission to drive form sets out the various rules in relation to this area including rules regarding where students park and access to cars during the day. Access to parking is restricted to the student car park at the southern end of the parking area.

### **BUSES**

Please refer to the following list to determine which company will be transporting your child/children.

AREA	BUS COMPANY	PHONE
Berry, Bangalee, Bomaderry, Gerringong, Meroo Meadow, North Nowra, Shoalhaven Heads, Sussex Inlet, Tapitallee	Shoalbus Pty Ltd 12 Concorde Way Bomaderry	02 4423 2122
Currarong, Callala Bay, Callala Beach (past Springbank Rd)	Stuart's Coaches Pty Ltd 339 Greenwell Point Road Worrigee	02 4421 0332
Huskisson, Jervis Bay, North Nowra, Nowra, Nowra Hill, Sanctuary Point, South Nowra, St Georges Basin, Vincentia, West Nowra, Worrigee, East Nowra, Woolamia, Old Erowal Bay, Tomerong and Basin View	Nowra Coaches Pty Ltd 10 Investigator Street, Nowra	02 4423 5244
Cambewarra, Culburra, Greenwell Point, Kangaroo Valley, Numbaa, Orient Point, Terrara, Worrigee Road	<b>Kennedy's Bus Service</b> PO Box 477, Nowrα	02 4421 7596



Bus Passes can be applied for at the Transport NSW website: <a href="https://apps.transport.nsw.gov.au/ssts">https://apps.transport.nsw.gov.au/ssts</a>. Parents can apply for a free school travel pass for the next year, from the start of Term 4 each year. The bus pass will be issued by the applicable local bus company and provided to the College for distribution to students. If a student has already been approved for school travel and you change your address, you will need to update your details at: apps. transport.nsw.gov.au/ssts/updatedetails. Select "reapply or update your details" from the school travel passes menu.

## AFTER SCHOOL AND SCHOOL HOLIDAY CARE

Camp Australia operates after school care each weekday during term time from 3.15pm to 6.00pm. Students going to after school care assemble on the verandah at the front of the Kindergarten block at 3.15pm.

Further information about after school care is available at Student Services or on the Camp Australia website <a href="https://www.campaustralia.com.au">https://www.campaustralia.com.au</a>.

Camp Australia also runs a School Holiday Club during term break. Register online with Camp Australia for free to find out more.

## Information Technology

#### STUDENT COMPUTER USE POLICY

Nowra Anglican College provides student access to a comprehensive range of information and communication technologies (ICT). This access is provided as an integral part of the College's commitment to educational excellence and the student learning experience. The use of digital devices and services are educational tools and must be used in a responsible manner. This policy recognises that there are constant advances and changes in the use of technology (including software, apps, information sharing, social media platforms, new devices etc and this list is not exhaustive). Therefore students must seek advice and clarification from the school as soon as possible when engaging with new or unfamiliar technology. Acceptable use is guided by the following principles.

- Students must behave in an ethical manner when using digital devices, whether school owned or student provided (BYOD) through our 1 to 1 Learning Program, to access resources, communicate and interact with others.
- Online behaviour should at all times demonstrate a Christ-centred respect for the dignity of each person.
- It is never acceptable to use digital devices to harass, bully or humiliate others.

This Policy informs parents and students of our school's expectations when students are using the devices and services provided, whether provided by the school or BYOD, to communicate to or about members of the wider school community. Students whose actions contradict this policy will be subject to the school's Pastoral Care Policy and/or the Student Management Guidelines. This may include suspension and or the withdrawal of access to services. Unacceptable material will be supplied to the NSW Police or other relevant agency (for example, Family and Community Services etc) at the discretion of the College.

The school reserves the right to capture, store and review all online activity and content created or accessed via school-provided services. Such material is the property of the College and the Anglican Schools Corporation. School devices or BYOD may be taken or accessed where there is a reasonable belief that:

- There has been or may be a breach of the school rules or policy
- There may be a threat of harm to a student or others or system security

Students will cooperate with a direction from the school in providing access to their Bring Your Own Technology (BYOT) device.

Interaction with school staff on social media sites is only to occur in the context of a formal learning exercise as per the Communication Guidelines.

## STUDENTS USING SCHOOL OWNED TECHNOLOGY

School-owned devices include desktop PCs in labs and other locations around the College, photocopying and printing devices, specialised equipment such as 3D printers, scanners and laser cutters. There are also a small number of loan laptops available for daily loans and short term loans at the discretion of the Library staff and Coordinator of Learning Technologies

Students and their families who use a school-owned device have the following responsibilities:

- To care for the laptop/device to the best of their ability.
- To keep the laptop/device secure and protect it from any malicious damage.
- To replace or repair any damaged, lost or stolen laptop/ device at their own cost.
- To return the school-owned laptop/device (and any inclusions such as power cords and carry case) in good order at the end of the loan period.

## STUDENTS USING BRING YOUR OWN TECHNOLOGY

Students using BYOT devices have the following responsibilities:

- To bring the laptop/device to school each day in readiness for use in the classroom – this includes having the battery charged and digital files effectively managed.
- To care for the laptop/device to the best of their ability.
- To keep the laptop/device secure and protect it from any malicious damage.

### **DATA STORAGE AND FILE MANAGEMENT**

Each student is provided with access to an individual school-managed Google Drive. Google Drive provides reliable and stable storage for work. Students working with their own device must use Google Drive as their primary method of storage. Lost files are not an excuse for non-assignment submission and the school takes no responsibility for introduced media and devices.

### **CYBERSAFETY REQUIREMENTS**

This policy addresses the particular use of these technologies that has come to be referred to as 'Cyberbullying' (See No 3 below). The school will

investigate and take action in accordance with Responding to and Preventing Bullying Guidelines. This will take place where this kind of bullying occurs in school and outside of school when it causes significant harm to the relationships between students and or teachers, or is criminal in nature or has the capacity to impact on relationships across the wider school community.

## 1. When using school and personal devices and services students will:

- ensure while at school they always use their schoolprovided Google Account and not personal accounts
- ensure that they access the Internet only within the school proxy and filtering system provided.
- ensure that communication through Internet and email services is related to learning.
- keep passwords confidential, current and private.
- log off at the end of each session to ensure that nobody else can use their account.
- promptly tell their teacher if they suspect they have received a computer virus or spam (i.e. unsolicited email) or if they receive a message that is inappropriate or makes them feel uncomfortable.
- seek advice if another user seeks excessive personal information, asks to be telephoned, offers gifts by email or wants to meet a student.
- keep personal information including names, addresses,

- photographs, credit card details and telephone numbers, of themselves or others, private.
- use appropriate privacy controls for all internet and app based activities. i.e. location settings
- ensure that school services are not used for unauthorised commercial activities, political lobbying, online gambling or any unlawful purpose.

## 2. When using the school-owned or student-provided devices students will not:

- disable settings for virus protection, spam and internet filtering that have been applied by the school and not attempt to evade them through use of proxy sites.
- disable system installed apps and extension
- allow others to use their personal accounts.
- deliberately use the digital identity of another person to send messages to others or for any other purposes.
- enter 'chat' or 'social networking' internet sites without the permission of a teacher.
- intentionally download unauthorised software, graphics or music that are not associated with the learning activity as directed by a staff member.
- damage or disable computers, computer systems or networks or distribute damaging files or viruses.
- disclose personal information about another person (including name, address, photos, phone numbers).

- distribute or use information which is copyrighted without proper permission.
- take photos or video of members of the school community without their consent.
- 3. When using ICT to communicate or publish digital content students will never include:
- unacceptable or unlawful material or remarks, including offensive, abusive or discriminatory comments.
- threatening, bullying or harassing material or make unreasonable demands.
- sexually explicit or sexually suggestive material or correspondence.
- false or defamatory information about a person or organisation.
- the school name or crest without the written permission of the Principal.

Important Note: Youtube is available to students for video storage as part of the Google for Education suite of apps. This is only for the purpose of storing and publishing content created specifically for school purposes such as a video created for a project or assessment task. When uploading content to their school Youtube account, students must ensure that the video sharing settings are set to Private and that their teacher is invited to view. Sharing beyond this level must be approved.

## **Performing Arts**

#### DANCE

The study of dance as an artform within the school environment is of special educational value to the students' total development, offering students new ways of learning through the three interrelated components of dance performance, dance composition and dance appreciation. Students explore and appreciate dance as part of the Performing Arts programs in Stage 1 and Stage 4, and may also choose further study of dance as an elective from Years 9-12. The College also offers extensive opportunities for students to collaborate and perform in this artform. These include the Senior and Junior Productions, Junior Dance Company and Senior Dance Company.

#### DRAMA

The Drama Program at NAC is a program designed to offer opportunities for experiential learning in the context of performance. Students study Drama from Years 4-12. Elective drama is offered from Years 9-12. The College also offers a co-curricular program in Drama via the Theatre Sports Club and the Junior Drama Club.

#### **MUSIC**

Music is an important course of study at NAC. The Music program is a K-12 program with the choice of Music 1, Music 2 and Extension Music offered in Stage 6. The

College has a strong tradition of singing and all students from K-6 sing in a choir each week. The College also offers students extensive ensemble opportunities. These opportunities include Senior Choir, Junior Orchestra, Senior Orchestra, String Ensemble and the Jukebox Ensemble.

#### STAGE 2 INSTRUMENTAL PROGRAM

In Years 3 and 4 the College runs an 'Instrumental Program' with specialist tutors that assist students in gaining the basic skills and understanding of an instrument of their choice. Students learn in small group settings, valuing the collaborative nature of learning an instrument and playing with others. In Year 4, students have developed skills in reading music notation and enjoy playing and learning alongside the other instrument families in a band setting.

#### **PRODUCTION ENSEMBLE**

The College has an extensive theatre program and presents a production annually, alternating between the Primary and Secondary sectors of the college. The senior production is presented at the Shoalhaven Entertainment Centre and involves students from Years 7-12. The production involves dance, music and drama and aims to celebrate the Arts in the context of the theatre.

#### JUNIOR AND SENIOR ORCHESTRAS

The Junior and Senior Orchestras are designed for students who like to be involved in a large ensemble and who are keen to improve their listening skills. These ensembles play orchestral music from all periods, including Australian music. The Senior Orchestra meets one afternoon per week from 3:30-5:00pm and the Junior Orchestra meets one morning per week from 8:00-8:30am. Both ensembles perform at school and community events.

#### **JUKEBOX ENSEMBLE**

The Jukebox Ensemble is a vibrant ensemble that plays an array of contemporary repertoire ranging from styles in Jazz, popular music and Latin. There are many opportunities for developing improvisation and listening skills in this ensemble. The band welcomes students who play Piano, Guitar, Bass, Woodwind, Brass, Drums, Percussion and vocals.

#### **SENIOR CHOIR**

The Nowra Anglican Senior Choir is a choir made up of students from Years 7-12. This choir studies a broad range of repertoire including Australian music. The Choir meets every week before school and is accompanied by a variety of senior students. This ensemble performs at school and community events, as well as the Shoalhaven Eisteddfod competition, and enjoys working together and singing a cappella.

#### STRING ENSEMBLE

The String Ensemble involves students from K-12. The ensemble is led by a string specialist who introduces students to a range of repertoire that exemplifies the string family and allows for depth in learning and performance in a safe and comfortable environment.

#### JUNIOR AND SENIOR DANCE COMPANY

The Dance co-curricular program at NAC facilitates the growth of creativity, reflection and communication skills through practical work and the development of artistic understanding. It is a physically focussed activity that develops kinaesthetic skills as well as skills that enable students to choreograph, rehearse and perform in events within the school and wider community. Students learn movement principles and stylised techniques through both problem solving and directed teaching. The cocurricular programs provides students with opportunities to experience, understand, value and enjoy dance.

#### PERIPATETIC MUSIC

The Peripatetic Program provides students with the opportunity to learn their instrument on campus. The College offers a wide range of instruments as well as voice and Speech and Drama. All tutors visit the campus each week and lesson times are negotiated with parents and students. Please refer to the separate handout on the Peripatetic Program for more details.

For more information on any aspect of the Performing Arts Ensembles at the College please contact Mrs Olivia Corish or email <a href="mailto:peripatetic@nac.nsw.edu.au">peripatetic@nac.nsw.edu.au</a>.

## Sport

#### HOUSES

There are numerous opportunities for students to participate in House sport. This includes our three major Senior School carnivals – Athletics, Swimming and Cross Country as well as the various sporting competitions which run throughout the year during lunchtimes (e.g., basketball, touch football and soccer). Each House has two House Captain as well as house staff who help increase the participation levels of students and promote House spirit. Our House groups have been named after Anglican ministers who served in the parish of Nowra since its inception in 1833. They were Rev Joseph Best, Rev Joshua Hargrave, Rev Edmund Procter, and Rev Herbert Trickett.

#### The House colours are:

• Best: Blue and white

• Hargrave: Red and white

• **Procter:** Yellow and black

• Trickett: Green and white

#### **COLLEGE SPORT**

Students are able to select from an extensive range of team and recreational sports. One major aim of our sport program is to give every student the opportunity to experience sport as an enjoyable and significant activity in their life. Participation in sport plays a vital part of the student's school experience and life helping to:

- Foster teamwork;
- Build relationships;
- Boost confidence
- Improve alertness and the ability to concentrate on mental tasks;
- Relieve and reduce stress which often increases through the Senior School years and life in general; and
- Improve and maintain our health status.



#### REPRESENTATIVE SPORT

Our diversified sporting program offers students the opportunity to participate in a range of individual and team sports and provide pathways to representative selection.

Nowra Anglican College has a few different pathways for representation depending on the particular sport. However selection in most sports follows the NSW Combined Independent Schools pathway illustrated on the left.

**Please Note:** Our Junior School students do not have the AICES level in their representative pathway.

Students also represent the College in local and statewide competitions. Students may also participate in competitions organised by local Equestrian, Mountain Biking and Snow Sports associations. Further to this our students participate in international sporting tours and have competed in the sports of Rugby and Netball in Singapore and New Zealand. For further information please see the NAC Sports Handbook which is available on our website



# Junior School

**KINDERGARTEN TO YEAR 6** 

www.nac.nsw.edu.au

## Who can help?

For both curriculum and welfare concerns, your first point of contact is usually your child's class teacher. If your questions or concerns cannot be answered by your child's teacher, your enquiries can be directed to the relevant Junior School Leader.

#### LEARNING AND ACADEMIC ENQUIRIES

Refer to your Leaders of Learning:

Early Stage 1 - Renee Gill

Stage 1 - Jenny Delahenty

Stage 2 - Ashley Hale

**Stage 3** – Janice Stewart

#### **WELL-BEING ENQUIRIES**

Refer to your Pastoral Care Coordinators:

K-3 - Michelle Walsh

4-6 - Diana Schroder

In all cases of special need or urgency, teachers try to contact parents/carers, and we ask parents/carers to do the same. Appointments may be made through the College Office. Matters of a more serious nature may be taken to the Head of Junior School or the Director of Early Learning. Please make appointments through the College Office.

### Curriculum

The academic program in the Junior School is based on the six key learning areas in accordance with the NSW Board of Studies requirements. The six key learning areas are:

- l. English
- 2. Mathematics
- 3. Human Society and its Environment (HSIE)
- 4. Science and Technology
- 5. Creative Arts
- 6. Personal Development Health & Physical Education

#### **ENGLISH**

English is a key learning area where students develop knowledge, skills, understandings about English language and literature. The English syllabus is organised into five strands:

- Communicating through speaking, listening, reading, writing, viewing and representing
- Using language to shape and make meaning according to purpose, audience and context
- Thinking in ways that are imaginative, creative, interpretive and critical
- Expressing themselves and their relationships with others and their world
- · Learning and reflecting on their learning

#### **MATHEMATICS**

Mathematics is a key learning area where students learn to describe and apply patterns and relationships; reason, predict and solve problems; calculate both mentally and in written form, estimate and measure; and interpret and communicate information presented in numerical, geometrical, graphical, statistical and algebraic forms. The Mathematics syllabus is organised into one process strand, Working Mathematically, and three content strands:

- Number and Algebra
- Measurement and Geometry
- Statistics and Probability

## **HUMAN SOCIETY AND ITS ENVIRONMENT** (HSIE)

HSIE is a key learning area where students develop knowledge, understandings, skills and values and attitudes about people and their social and physical environments. The HSIE syllabus incorporates History and Geography and is organised in four strands:

- Change and Continuity
- Cultures
- Environments
- Social Systems and Structures

#### SCIENCE AND TECHNOLOGY

At Nowra Anglican College there is a special emphasis on the teaching of Science with students enjoying the advantages of being in a K-12 school. The resources of the Senior School are made available for the Junior School and students in Years 5 and 6 have a proportion of their lessons in a Senior School Science laboratory.

#### **CREATIVE ARTS**

Creative Arts comprises Visual Arts, Music, Drama and Dance. Creative Arts play a significant role in how meaning is made in people's lives. Visual Arts, Music, Drama and Dance offer students and people of all ages opportunities for personal expression, enjoyment, creative action, imagination, emotional response, aesthetic pleasure and the creation of shared meanings. Research shows that creative arts support the development of critical neurobiological systems that enhance improved social, emotional, physical, academic and cultural outcomes. It has a significant impact on the effectiveness of learning in other curriculum areas.

## PERSONAL DEVELOPMENT, HEALTH AND PHYSICAL EDUCATION

Personal Development, Health and Physical Education is directly concerned with the development of the student as a whole person. PDHPE encourages an understanding and valuing of self and others, promotes physical activity and emphasizes informed decision-making leading to effective and responsible action. The syllabus is based on a broad notion of health that encompasses all aspects of an individual's well-being.

#### INTEGRATED CURRICULUM

Our integrated curriculum, crossing traditional subject boundaries, is based on an inquiry approach. From Kindergarten to Year 6 children grow to become critical thinkers, exploring problems together, expressing views, modifying ideas and sharing their understandings. An integrated curriculum is one in which learning occurs across subject areas. For example, students who are studying an HSIE unit on Transport will be talking and listening, writing and reading about transport (English), drawing graphs and interpreting data (Mathematics) and considering how transport systems affect the lives of people in a city (Geography). Such programs facilitate inquiry-based and research-centred learning.

## INFORMATION TECHNOLOGY TO SUPPORT LEARNING

NAC is a leader in the use of technology to support learning. From Kindergarten to Year 6 children use computers for a range of purposes. They use Google Apps to create documents and spreadsheets to read, write and interpret data. They understand the use of a browser and learn how to effectively use websites for research purposes. They learn how to send and receive emails. Students use Chromebooks and iPads. All computers are networked (using a Google platform) and have internet access. Interactive whiteboards are used in classrooms. From Year 3 upwards, students are provided with their own password. Students and parents are required to sign their acceptance of the Student Computer Use Policy. Students learn about cyber safety and about their responsibilities as cyber citizens. Where students fail to comply with this policy, computer privileges may be withdrawn for a period of time.

#### **FRENCH**

Learning a language enhances a learner's understanding of and insight into their own language. It enriches students' cognitive development and broadens their cultural perspectives. In Junior School students learn French through engaging strategies such as songs and games.

#### **CHRISTIAN STUDIES**

Students have devotions and Christian Studies lessons each week with their class teacher. From Year 3, students are provided with their own Bible to use in lessons.

#### CHAPEL

Students attend Chapel each week in the Recital Room. At Chapel, students learn about God. They sing, pray and listen to stories from the Bible. Jesus said that he came that we might have life in its fullness (John 10:10), and the goal of chaplaincy is to help people develop their wellbeing through spiritual growth. Parents and friends are welcome to attend.

#### **MUSIC**

Music is an exciting and vibrant part of our curriculum. Students attend classes each week with one of our specialist teachers. Our large range of instruments ensures that children can participate actively in lessons. There is a strong focus on enjoyment.

We have a range of choirs integral to our program:

- Grace Notes Choir Kindergarten to Year 2
- Angelicus Choir Years 3 & 4
- A voluntary choir called the Lambert Singers.

All students in Year 3 participate in an instrumental program. Each child is issued with an instrument and receives small group instruction for one year. Students can then continue with this instrument through the peripatetic program.

An optional peripatetic program offers music tuition in a wide range of instruments and is taught by private tutors during the normal school day. Instrumental groups that students are able to participate in include the String Ensemble, the Guitar Ensemble and the Junior Band.

#### **SPORT DAYS**

In 2020, Sport Days were:

• Monday: K-2

• Tuesday: Years 3-4

• Friday: Years 5-6

These days are subject to change in 2021.

Students must wear their correct sports uniform on these days. Fitness lessons at other times provide aerobic exercise such as jogging, skipping, dancing and minor games. Sports uniforms are not required for these lessons.

#### JUNIOR SCHOOL SPORT

Our sports program aims to achieve a high level of enthusiasm and participation in a wide range of sports. The College's excellent sporting facilities include our gymnasium, oval and two basketball courts. In the Junior School we have a dedicated Sports Coordinator whose complete focus is upon providing the best possible sports program for our students.

Students in Kindergarten, Year 1 and Year 2 have weekly sport with their class teacher. Students in Years 3-6 play a range of sports on a rotational basis including T-ball, cricket, soccer, volleyball, gymnastics, dance and netball. Sports clinics include AFL, basketball and tennis. Year 2 attend a swimming school in Term 4.

#### **PUBLIC SPEAKING**

Public Speaking teaches students the skill of informing, influencing and entertaining listeners and is an important part of our curriculum. Students in Years 1 to 6 take part in Public Speaking, usually during Term 3, with class competitions leading up to the finals and then to competitions against other schools.

#### **HOMEWORK**

Homework is set by teachers in order to:

- Consolidate 'in-school' learning
- Promote organisational and study skills and positive work habits
- Communicate to the child that learning also takes place outside school
- Strengthen the link between home and school
- Promote positive attitudes about learning
- Prepare students for their senior years and self-directed learning

## Co-curricular Groups

Art Club

Basketball (Stage 2 & 3)

**Board Games** 

**Braiding Bunch** 

Card Club

**Chess Club** 

Choir

Club 21 Years 1 and 2 Christian fellowship group

Club 34 Years 3 and 4 Christian fellowship group

Club 56 Years 5 and 6 Christian fellowship group

**Junior Dance Company** 

Junior School Orchestra

Languages Club

Netball (Stage 2 & 3)

String Ensemble

### Junior School Pastoral Care

Pastoral care encompasses those aspects of a child's schooling which have to do with the behavioural, emotional, psychological, social and spiritual domains. As a caring community, we seek to provide a safe and nurturing environment so that students can flourish.

Students are taught and encouraged to be kind and caring towards others in the College community and to demonstrate appropriate behaviour at all times. These guidelines are taught during Personal Development and Christian Studies lessons. Our Behaviour Support Guidelines are distributed to every family so that all members of our College community understand these principles and expectations.

Our Pastoral Care Coordinators support our students by promoting a range of activities and by providing a positive framework for student wellbeing. We have a whole-team approach to pastoral care where the College Psychologist, Senior School Coordinator of Pastoral Care and Diverse Learning team all work together alongside the teacher, and Head of Junior School where required.

## Logistics

#### **FOOD IN JUNIOR SCHOOL**

#### Crunch & Sip

Crunch & Sip usually occurs between 9.00am and 10.00am to help bridge the gap between breakfast and lunch. It is not a separate break and is not intended to interrupt lesson time. Parents are asked to provide only fresh fruit or vegetables in bite-size pieces. Suggested foods include: grapes, apple pieces, strawberries, carrot sticks, celery sticks. Children are encouraged to have a bottle of water (not juice or other sugary drinks) on their desks during the day.

#### Lunch and Afternoon Tea

We have two main breaks in the Junior School. The first break is Lunch and children eat their food supervised by their class teacher followed by 30 minutes in the playground. The second break is 30 minutes for afternoon tea. We encourage a healthy diet of fresh food.

#### PLAYGROUND AND BREAK TIMES

The Junior School has different break times to the Senior School. We have a lovely, big playground which allows for a wide variety of games and activities. Our playground consists of:

- Kindergarten play area
- Canteen (covered area)
- Paved area adjacent to the Administration building
- Basketball court
- Grass area adjacent to the canteen
- Apex Park with slides, swings, climbing frame, sand pit

For sun safe reasons, children must wear their hats in the playground. Children are taught and encouraged to be considerate of each other in the playground. They are expected to play safely and sensibly so everyone can enjoy their break time. Due to the level of traffic entering the College in the mornings and afternoons, ball games are not permitted before or after school. Balls should not be thrown or kicked in a dangerous manner. Care needs to be taken of other people, buildings and cars. The kicking of balls is permitted only in Apex Park and the oval.

#### **OUR PLAYGROUND RULES**

#### Safety

- We play safely
- We wear hats
- We stay in the playground area
- We walk on pathways
- We do not play in toilets
- We stay away from the car park
- We don't throw rocks or sticks

#### **Courtesy and Caring**

- We care for College gardens, equipment and property
- We are kind and considerate to everyone
- We keep our College environment clean

#### Students are taught to follow these principles:

"If I have a problem in the playground, I follow the traffic lights:

STOP - Say clearly and firmly, 'Please stop it, I don't like it'.

**WAIT** - Let the other person choose how they respond.

GO - Play, or, if there is still a problem, go to find help."

#### **AWARD SYSTEM**

The College award program is designed to encourage and promote appropriate behaviour and recognise academic achievement and effort.

- Merit Certificates are presented by teachers in class
- Certificates of Excellence are generally presented at Chapel
- Light of the Cross Certificates are presented at Presentation Assemblies which occur each semester
- Heart of NAC Certificates acknowledge students who continually demonstrate the values of the College and are awarded by the Head of Junior School

Presentation Assemblies acknowledge the achievements of students in sport and academic endeavours.

ANZAC Day is commemorated with a special ceremony to which representatives from the Navy and the RSL are invited.

Special Chapel services are held for Easter and Christmas.

Presentation Day at the end of Term 4 is a formal occasion and a wonderful culmination to a fine year. Attendance at Presentation Day is compulsory.

## Behaviour Support Guidelines

#### A CARING COMMUNITY

All members of our College community know the guidelines about how we encourage appropriate behaviour in our children. All who work with our students do so in a firm and fair manner. Our students experience consistency when dealing with adults in our College community.

"Be kind to one another, tender-hearted, forgiving each other, just as God in Christ has forgiven you."

**EPHESIANS 4:32** 

#### **OUR VALUES**

We behave with Respect

"I treat everyone and everything the way I would like to be treated."

We display Compassion

"I do my best to care for others."

We show Wisdom

"I understand my decisions affect others."

#### **OUR GOALS**

- To acknowledge and encourage appropriate behaviour
- To provide a safe and nurturing environment so that students have the opportunity to flourish
- To have a consistent, firm and fair approach to managing behaviour

#### **OUR PRINCIPLES**

- Caring, positive and supportive relationships are the key to appropriate behaviour
- Everyone has the right to feel cared for and safe
- Everyone should be treated with respect
- Consideration is given to individual circumstances
- Some circumstances limit choice but do not diminish responsibility
- Behaviour policies are simple, specific and clear

#### **OUR EXPECTATIONS**

#### We need to:

- Honour God
- Show kindness, courtesy and respect for others
- Respect the name and reputation of our College
- Do our best at all times
- Look after our belongings
- Care for our College environment

## HOW DO WE SEEK TO ENCOURAGE OUR STUDENTS?

Have you ever noticed how small hinges swing really big doors. Regular small (or big) amounts of encouragement are really important to encourage learning and student wellbeing. We use a number of different strategies including (but not limited to) verbal praise, work displays, written comments, merits, awards and mentions on assembly. One of our major awards is the Heart of NAC that recognises students who display the College values of **Respect | Compassion | Wisdom.** 

#### **BEHAVIOUR MANAGEMENT**

The College has a behaviour management policy that follows due process and supports students in their ongoing development. Additionally some students have Individualised Management Plans appropriate to their individual needs. Our teachers work hard alongside parents and students to achieve great outcomes for every child.

## Student Equipment Requirements

Students are required to bring the items listed on their first school day. Packs are sold at the Uniform Shop. **Please note:** the art smock and the library bag are sold separately, and not included in the book pack as they can be used for multiple years. Tissues may be purchased elsewhere. Stage 3 students (Years 5 & 6) also require earphones. These are not provided through the Uniform Shop and must be purchased separately.

JUNIOR SCHOOL: ALL YEAR GROUPS  College backpack, Art Smock, Library Bag, Large box of tissues.						
<ul> <li>3 x scrapbooks (240 x 335mm preferred size)</li> <li>1 x A4 plastic display folders</li> <li>2 x A4 clear plastic pouches / wallets with button fastener</li> </ul>	<ul> <li>2 x A4 plastic display folders</li> <li>2 clear plastic pouches / wallets with zip</li> </ul>	<ul> <li>1 x A3 scrapbook</li> <li>1 x A4 display folder</li> <li>Wooden ruler</li> <li>Small pencil case</li> <li>Scissors</li> <li>2 boxes lead pencils</li> <li>Eraser</li> <li>Blue &amp; red biro</li> <li>Plastic pouch/wallet</li> <li>Coloured pencils</li> <li>Sharpener</li> <li>Glue stick</li> <li>Box of tissues</li> <li>Textas</li> </ul>	<ul> <li>2 x A4 display folders</li> <li>Glue sticks</li> <li>Plastic pouch/wallet</li> <li>Wooden ruler</li> <li>Small pencil case</li> <li>Scissors</li> <li>2 boxes lead pencils</li> <li>Eraser</li> <li>2 boxes blue pens</li> <li>4 red pens</li> <li>4 green pens</li> <li>Geometry set</li> <li>Calculator</li> <li>Coloured pencils</li> <li>Sharpener</li> </ul>			



# Senior School

YEAR 7 TO YEAR 12

www.nac.nsw.edu.au

## Who can help?

For most curriculum issues, your first point of contact may well be your child's teacher for the relevant subject. For more serious concerns, or if for one reason or another you have not been able to resolve the issue, the relevant Faculty Head should be contacted. The Director of Studies is also available to discuss curriculum-related issues, however, it is generally anticipated that in most cases you will have spoken to other staff in the first and/or second instance.

For welfare issues in the Senior School, the first point of contact will most often be your child's Homeroom teacher. After that, the Year Coordinator can be contacted or the Deputy Principal and/or Head of Pastoral Care. Where possible parents should make contact with the staff most closely connected to your child's immediate concerns.

### Student Welfare

Welfare has to do with the behavioural, emotional, psychological, social and spiritual aspects of school. We have a 'whole school' approach to student welfare where all of our staff work together to care for our students.

The College values of Respect, Compassion and Wisdom guide the way we treat and care for each other. Practical applications of these values include:

- Communicating appropriate concern to students
- Affirmation and encouragement
- Respect and care
- Understanding, patience and forgiveness
- Allowing for differences

#### You can help us by:

- Encouraging a positive attitude towards the school and staff
- Reinforcing the discipline measures taken at school
- Discussing any problems you have with the school or staff members with us, rather than with your children
- Ensuring your children attend school unless genuine illness prevails
- Ensuring your children attend camps and other special days and/or activities
- Taking opportunities where possible to attend Chapel and other special events to which parents are invited

### **Assemblies**

Each year has a Year Coordinator, who is assisted by four Homeroom Teachers. These teachers are the foundations of our student wellbeing structure and we encourage students to contact them if they need assistance.

#### Year Coordinators for 2021 are:

- Year 7 Mrs Jenny Wilson jwilson@nac.nsw.edu.au
- Year 8 Mr Daniel Toole dtoole@nac.nsw.edu.au
- Year 9 Ms Gabrielle Moore gmoore@nac.nsw.edu.au
- **Year 10** Ms Shannen Karger skarger@nac.nsw.edu.au
- Year 11 Mrs Laura Turner lturner@nac.nsw.edu.au
- Year 12 Ms Deidre Moxon dmoxon@nac.nsw.edu.au

#### Director of Pastoral Care, Senior School

Ms Brooke Hamilton, bhamilton@nac.nsw.edu.au

If you have any pastoral care concerns, please liaise with the Office to gain assistance.

Presentation assemblies in 2021 will take place in Term 2 and Term 4. These assemblies are significant because they acknowledge and showcase the achievements of the students over the previous semester. Parents are welcome to come to these assemblies (held in the Gymnasium).

We commemorate ANZAC Day with a special ceremony to which representatives from the Navy and the RSL are invited.

We celebrate NAIDOC with a special assembly and other activities.

At Easter and Christmas we have a whole school Chapel.

In Term 4 we hold a Sports Presentation Evening and an Academic Improvement Assembly for Senior School.

Our final assembly at the end of Term 4 is a formal occasion and a fitting culmination to the year. Attendance at the Presentation Assembly is compulsory for all students in Years 7-12.

### **Assessment Tasks**

Assessment is an integral part of the learning process. Assessment schedules are published in the parent/student portal.

Assessment tasks achieve both general and specific objectives and aims, including syllabus, school and subject aims. They reinforce, and practise skills taught in class, help the student develop their interpretational, organisational, presentation, evaluating, and expressive skills, and encourage wider reading.

Assessments oblige students to revise their work and develop research skills, both of which are essential for being a lifelong learner. Students are also given more opportunity to investigate course content through assessments, and these may often generate more interest and enthusiasm, as well as extend the child's perspective.

In addition, assessments encourage students to establish the all-important habits of routine, patience, persistence, concentration, responsibility and discipline.

#### PARENTS' ROLE IN ASSESSMENTS

Parents are encouraged to be engaged with their child's learning by being aware of upcoming assessment tasks. They can also assist their child to access resources as appropriate and providing guidance. Parents are not to complete the assessment on behalf of the child as this denies them a valuable learning opportunity.

## Chapel

Each Senior School student at Nowra Anglican College participates in Chapel once a fortnight. Chapel is a meeting of students and staff where we read and listen to a talk from the Bible and we pray. Added to this, we sing Christian songs, watch relevant DVDs, play games related to the Bible and share various things from our lives. Jesus said that he came that we might have life in its fullness (John 10:10), and the goal of chapel is to help people develop their wellbeing through spiritual growth.

### Christian Studies

All students take part in Christian Studies lessons each fortnight. In these classes students are encouraged to think about the big questions in life, and to consider their place in God's world. Students will examine aspects of philosophy, other religions and most particularly the Bible.

## Learning In Senior School

#### CURRICULUM

Senior School operates on a fortnightly timetable and allocates a certain number of class periods to each subject over the two weeks.

#### REPORTING TO PARENTS

Teachers, students and their parents share an educational partnership. The College has a responsibility to give regular and accurate feedback about each student's individual performance and attitude at school. This will take the form of:

- Informal feedback to students in relation to set tasks.
- Informal comments passed on in conversation to parents.
- Structured teacher/parent interviews. Formal interviews are held twice a year. The Semester 1 interview is an opportunity for parents to inform teachers of the special needs of their children. Semester 2 interviews give opportunity for teachers to provide feedback on student progress. Parents or teachers can request an interview at any stage of the year to discuss a child's progress.

SUBJECT	YR 7	YR 8	YR 9	YR 10
English	8	8	8	8
Mathematics	8	7	7	8
Science	8	8	8	7
History	4	4	5	6
Geography	4	4	5	6
Music	4	3	-	-
Visual Arts	4	3	-	-
Languages	-	6	-	-
D&T	7	6	-	-
PDHPE	6	5	6	6
Christian Studies	2	2	2	2
Building Learning Power	1			
Elective A	-	-	6	6
Elective B	-	-	6	6
Elective C	-	-	3	3
Chapel/Wellbeing	4	4	4	4
Careers	-	-	-	1
Sport	4	4	4	4
TOTAL	64	64	64	64

#### **REPORTING TO PARENTS (CONTINUED)**

- Students in Years 7-10 receive 'on-time' reporting throughout the year. As tasks are marked, comments are also attached. These comments outline what the student has shown they can do and what the task shows they need to focus on in order to improve. These details are all found on the Parent Portal. Parents are emailed a weekly reminder to check the Parent Portal for new updates regarding their child's progress.
- Exams do not receive on-time comments as reference is often made to examination results within the semester report comment.

Formal Reports for each Semester are emailed home at the end of Terms 2 and 4 for students in Years 7-11. Printed copies will be provided for Year 12 students and can be provided for Years 7-11 on request from Administration. These reports give feedback in terms of:

- 1. An indication of student application to a subject with a ranking from A to E. No student should be given a 'D' or 'E' application grade unless staff have been in communication with parents through the diary or by phone.
- 2. Student achievement of knowledge, understandings and skills.
- 3. Outcomes/indicators.
- 4. An indication of performance in coursework for each subject.
- 5. An examination average for the year group will also be indicated for each subject. Student achievement of outcomes in the broad area of personal development and work habits, a general comment from the class teacher or Care Leader and a record of student attendance during the semester will also be included in the report.

### **Extracurricular Activities**

A number of different extracurricular activities are offered at the College. Up-to-date information about extracurricular activities is available via student announcements and posters around the school. Students are encouraged to be actively involved in at least one extracurricular activity. At the time of printing these clubs were offered:

#### **CHESS CLUB**

The Chess Club meets one lunch time each week. Competition is suitable for all players.

## DIG IN CHRISTIAN FELLOWSHIP

A student-led (guided by the Chaplain) Christian fellowship group meets Thursday lunchtimes for prayer, Bible study, singing, games and lively discussion.

#### **COMPUTER GAMING CLUB**

A lunchtime group for students who enjoy playing computer games together.

#### **SCIENCE CLUB**

The Science Club provides extracurricular opportunities for students to learn more about science than they learn in the classroom. The Science Club offers hands-on STEM (Science, Technology, Engineering and Mathematics) experiences. Students can explore their interests and expand their knowledge with group or solo activities.

#### **MAKERSPACE**

Students follow personal interests, most around the use of technology to tinker and make projects.

Students have access to a range of technologies including laser cutting, 3D printing and the like.

#### **ENVIRONMENT CLUB**

The Environment Club is a group of students devoted to helping preserve the environment. The Environment Club's goal is to raise awareness about environmental issues through the College community, environmentally-themed fundraisers, and participation in the local community events and competitions.

#### WRITERS WORKSHOP

An opportunity for students to explore their enjoyment of writing.

#### **ART CLUB**

Students work on improving their skills in different media and are encouraged to enter different Visual Arts competitions. Art club runs one lunchtime per week.

## THE DUKE OF EDINBURGH AWARD SCHEME

The Duke of Edinburgh Award Scheme is offered at the College at the following levels:

- Bronze Year 9
- Silver Year 10
- Gold Years 11 & 12

Students have the opportunity to enjoy a variety of outdoor activities including bushwalking, cross-country skiing and canoeing. Places visited to date include the Budawangs, the Snowy Mountains and Cradle Mountain, Tasmania. The Scheme also has a service component, a physical recreation component and a skill component (i.e. photography, art, etc). A Duke of Edinburgh Award is a much sought-after qualification to have listed in one's curriculum vitae. Students participating find the Scheme challenging and very rewarding.

## CREATIVE AND PERFORMING ARTS

- HICES Music Camp
- The Shoalhaven Eisteddfod
- Wollongong Eisteddfod
- City of Sydney Eisteddfod
- DanceLife Unite-Online Competition
- NSW Independent Schools
   Dance Festival
- Bangarra Dance Theatre
- Sydney Dance Company
- The Australian Ballet
- Austinmer Dance Theatre
- TASC Choral Festival
- Nowra Players Youth Theatre Awards
- Performing Arts Excursions and Workshops

THEATRE SPORTS

BOARD & CARD GAMES CLUB

**JUKEBOX ENSEMBLE** 

SENIOR DANCE COMPANY

**NAC SHUTTERBUGS** 

**BRASS ENSEMBLE** 

**SCALE MODEL BUILDING** 

### Lockers

#### **YEARS 7, 8 AND 9**

Nowra Anglican College is currently investing in new lockers that are large enough to allow students to leave their bag in the locker for the entire day, allowing them to return to their locker between breaks to get their resources for the next block of lessons. This means that they do not have to carry around a heavy backpack and it provides greater security for their belongings.

In 2021 Years 7, 8 and 9 will be operating under the new locker system. Each student is supplied with a lock that they can personalise with their own pin number. This lock can be opened by the College should the student forget their number. Lost or damaged locks will need to be replaced at a cost of \$25 per lock. At the end of the year lockers should be emptied and left open with the lock still attached (locked on to the open door). They will be inspected by Homeroom teachers.

#### **YEARS 10 - 12**

Students in Years 9-12 are encouraged to use a locker under the old non-compulsory system. At the beginning of the year, lockers are issued and registered by the respective Pastoral Leader. Students are encouraged to share a locker with a friend. Individual lockers will only be issued according to availability.

Students must provide a small lock for their locker. Students are only permitted to access their locker before school, at recess and lunchtime and after school. Students are not permitted to go to their lockers between periods. At the end of each year lockers must be emptied and the doors left open. If this is not done locks will be cut off and contents of the locker emptied.

## ALL STUDENTS WITH A LOCKER

#### Students must not:

- Leave perishable items (eg. food) in lockers.
- Leave gym clothes in their locker overnight.
- Damage the locker.
- Write on or mark the locker in any way.
- Attach any item (eg. posters) to the outside of the locker.

The College reserves the right to cancel any student's use of a locker at any time.

## Sport in Senior School

#### **SPORT TIMES**

Sport is compulsory for every student in Years 7-12 except for those students involved in VET courses or Extension courses that are scheduled on Wednesday mornings. Senior School sport runs on Wednesdays in periods 1 and 2. Accordingly, sport uniform is worn to College on Wednesday.

#### **SPORT CHOICES**

Sport, outdoor recreation and physical activity are all valuable aspects of an individual's life and therefore every student in the senior school is given the right and opportunity to participate in the College's Sport program (optional in HSC years). Nowra Anglican College sport program is arguably the most extensive in the Shoalhaven and Illawarra areas, offering students a wide and varied range of over 30 choices of recreational activities and team or individual sports, both at a competitive and noncompetitive level. Each year we hope to improve on what we offer.

Below is an example of the sports and recreational activities which are offered to our students in our Wednesday sport program. Whether the sport will run is dependent on the number of students interested.

SPORTS	RECREATIONAL ACTIVITIES
Acrobatics	Dancing
AFL	Fishing
Athletics	Golf
Archery	Indoor Climbing and Fitness
Basketball	Indoor Games
Cricket	Lawn Bowls
Hockey	Surfing
Indoor Soccer	Mountain Biking
Netball	Self Defence and Fitness
NFL	Gym Fitness
Tag Football	Ten-Pin Bowling
Rowing	Ultimate Frisbee
Rugby	Walking
Soccer	Balance and Stretching
Softball / T-ball	
Squash	
Tennis	
Touch Football	
Volleyball	

## **Student Equipment Requirements**

Students are required to bring the items listed on their first school day. Packs are sold at the Uniform Shop. In addition to the listed items, Years 7 & 8 require an NIV Hardback Bible ISBN 978 0 647 51868 7 which will need to be purchased elsewhere.

SENIOR SCHOOL: ALL YEAR GROUPS						
<ul> <li>Full uniform including hat and backpack (7-12)</li> <li>Coloured pencils</li> <li>Ruler (not metal)</li> </ul>	<ul> <li>Pens (2 red, 2 black, 2 blue)</li> <li>2 x HB pencils</li> <li>2 x 2B pencils</li> <li>1 x Black Artline pen (0.4 or 0.5)</li> </ul>	<ul><li>Highlighter</li><li>Scissors</li><li>Glue stick</li><li>Eraser</li><li>Geometry set</li></ul>	<ul> <li>Scientific calculator (Casio fx-82AU Plus II or NESA approved equivalent)</li> <li>64 page exercise book (English creative writing journal)</li> </ul>			
YEAR 7 & 8	YEARS 9 & 10	YEARS	11 & 12			
<ul> <li>8 A4 books (English, Geo, Hist, PDHPE, Music, Technology, Christian Studies, Science)</li> <li>1 A4 graph books (Maths)</li> <li>3 A4 display folders (History, Technology(2))</li> <li>A3 visual arts diary (Art)</li> <li>White apron (Year 8 Technology/Food Technology classes)</li> </ul>	<ul> <li>6 A4 books (English, Geo, Hist, PDHPE, Christian Studies, Science)</li> <li>1 A4 graph books (Maths)</li> <li>1 A4 display folder (History)</li> <li>(and other books, display folders, art diary, apron as required by elective teachers)</li> </ul>	<ul> <li>Collegians may purchase stationery as desired. Given the vast range of subjects covered in these years, there is no prescribed list of items to be purchased. Teachers may advise students of the stationery required for individual subjects.</li> <li>All items should be clearly labelled with your child's name and class</li> </ul>	<ul> <li>No correction fluid/tape, permanent markers, nut products or aerosol cans are allowed at the College.</li> <li>Students should not bring items of sentimental or monetary value to the College. The College does not take responsibility for any loss or damage to items students bring to school.</li> </ul>			

